

Community Event Application

Thank you for your interest in helping the Association for the Rehabilitation of the Brain Injured (ARBI). If you or your organization wishes to host a community event to benefit ARBI, we ask that you complete this application form and submit it to us for approval. Once the application has been approved, an agreement will be forwarded to you for your signature.

Date: _____

Contact Information

Name of organization planning the initiative: _____

Name of contact person: _____ Phone (Business): _____

Phone (Cell/Home): _____ Fax: _____

Address: _____ City: _____

Postal Code: _____ Email: _____

How did you hear about ARBI? _____ # Participants _____

Event Information

Name of Event: _____ Date of Event: _____

Type of Event: One-time Annual Ongoing Number of Participants: # _____

Event time: _____

Briefly describe your event and plan to raise funds: _____

Location and Address of Event: _____

Proposed Budget - All costs to come out of the proceeds or to be paid directly by the event organizer.

Total Expected Income: (i.e. donations, pledges, auction, ticket sales) A. \$ _____

Expenses: (include costs such as advertising, rentals, food) B. \$ _____

Anticipated Net Proceeds: (A minus B equals C) C. \$ _____

Amount / % of net proceeds to be donated to ARBI: D. \$ _____

Support Provided by ARBI

Please check off what you need from us:

Donation Box Brochures # _____ Banner Stand (Available if an ARBI representative attends the event.)

Guidelines for: Silent Auction Tax Receipt Golf Tournament

PSA & Press Release Info Raffle license ARBI representative to attend/speak at event

Volunteers # _____ (There is a separate form to be filled out if you require volunteers)

We recognize how much time and energy it takes to create a successful fundraising event. Thanks to your efforts, we can work towards reaching our **Vision**, "Creating a community where quality rehabilitation is accessible to all individuals with a severe brain injury, including stroke, enabling them to live their best life possible."

Please Note: The ARBI name and logo are sole property of ARBI and can only be used with express written permission. **All materials featuring the name and/or logo must be approved by ARBI before publication.**